

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. These shapes are primarily located on the left and right sides of the page, framing the central white area where the text is placed.

Guideline for Nonsubject Education

Graduate School in Ajou University

Outline of Nonsubject Education

Criteria of completion of Nonsubject Education based on Research Study	3
Research Ethics	4
- How to register for Online Classes of Research Ethics	5
- How to upload the certificate of completion of Online Lecture	9
Research Note Writing	11
- How to register for Online Classes of Research Note writing	12
- How to upload the certificate of completion of Online Lecture	13
Thesis Writing	15
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How to search for the completion of Nonsubject Education	19

Criteria of completion of Compulsory Nonsubject Education based on Research Study

Subject : Students who entered after 2014 (Encourage students who entered before 2014 to take classes)

※Students who entered after 2014 do not submit the Dissertation without taking Nonsubject Education as below.

Qualifications for completion

- 1) Students who take regular classes will be recognized alternatively.
- 2) Students in Ph.D program will be exempted from “Research Ethics” once and from “Research Note Writing” only in case that a student completed those classes in his/her Master’s program.

Classification	Qualification for completion	Subject of application for compulsory education	Period of Completion (Recommendation)
Research Ethics	Master’s program : at least once or more Ph.D / Integrated program : at least twice or more	Students who entered after 2014	Before submitting Thesis
Research Note Writing	At least once or more	Students who entered after 2014 (Limited in the major field of Natural Science and Engineering)	Until 2 nd semester (Recommendation)
Thesis Writing	At least once or more	Students who entered after 2014	Until 2 nd semester (Recommendation)

1) Research Ethics

Choose one of them to complete the “Research Ethics”

Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Research Ethics	Molecular Science and Technology	Introduction to Molecular Science and Technology (Spring semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

- From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

Students have to take courses before submitting the thesis for degree.

Take Online Lecture for Research Note Writing : Login the website (KIRD, <https://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website

교육안내

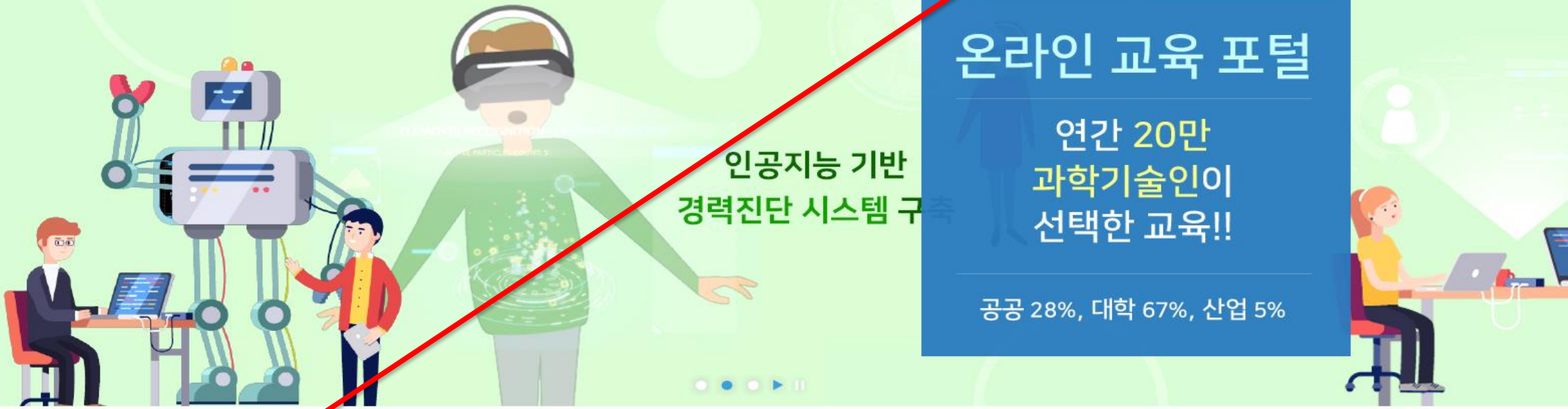
이러닝

영상·지식콘텐츠

교육신청

학습지원센터

마이페이지



회원가입

3



수강신청



학습하기



학습문의



수료증발급

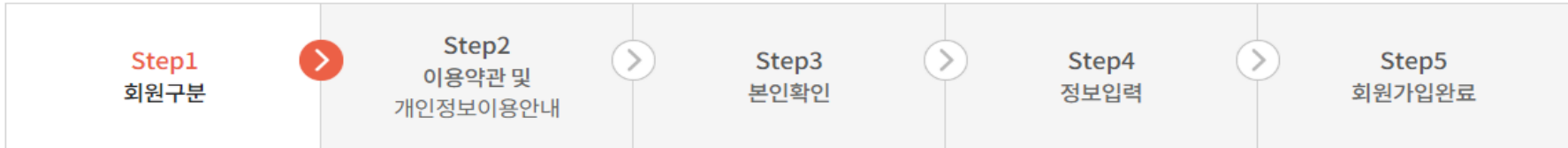


연구윤리 바로가기

학습지원센터 안내
1588-5834
평일 09:00~18:00 (토/일/공휴일 휴무)
점심 12:00~13:00

통합회원가입

- 원도우10 엣지브라우저에서는 회원가입이 불가능하오니, IE11 또는 크롬을 사용해 주시기 바랍니다.
- 회원으로 가입하셔서 기관과 이력님의 더 많은 서비스를 이용해 보세요.



일반회원
(14세 이상 내국인)

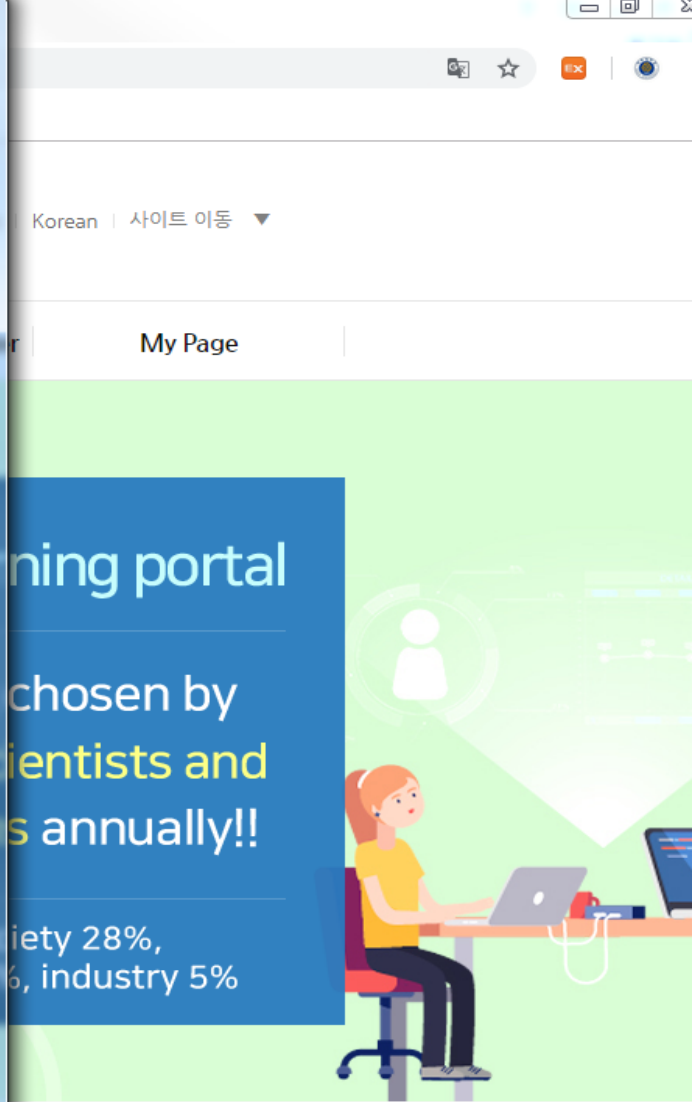
가입하기

**내국인
해외거주자**

가입하기

Foreigner

Sign up





1
Join

2
Apply Enrollment

Learning

Study Inquiry

Issue Certificate

Go to Research Ethics

Learning Support Center Information
1588-5834
Weekdays 09:00~18:00 (Close on Saturday, Sunday and Public Holidays)
Lunch 12:00~13:00

Application of Online Education

R&D역량			
리더십역량			
공감역량			

Education Type: Competency:

Course:

View All E-Learning Courses All 2 Cases

Course Name	Enrollment Term	Educational Term	Education Time	Preview
<p>Research ethics course for research manager (Humanities & Social Sciences) 연구윤리, 도덕성</p>	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28		<input type="button" value="Preview"/>
<p>Research ethics course for research manager (Science & Engineering) 연구윤리, 도덕성</p>	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28	2	<input type="button" value="Preview"/>

1. Online Education
2. Take Courses
3. Print out the certificate of completion
4. Upload the certificate of completion on AIMS2 portal Website

1

2 OR

Choose 'one' Session according to your major

■ Application for approval of nonsubject completion

: In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

■ Application Procedure

: Login portal → Click **(NEW) Academic Affairs Information** → Click **Non-Academic**

→ ① **Non-Academic Recongnition of Completion Registration** → Check the courses (연구윤리) → ② Click the 'Apply' → (Next Page)

Academic Service Academic Academic Course Grade/Graduation Scholarship/Registration **Non-Academic** Application for Student Living Counseling Support 김중화 학생(대학원) Logout Site Map Report electronic failure

HOME Non-Academic Recognition

Non-Academic Recognition of Completion Registration

Program opening details Application details for recognition of completion

Program opening details

Year	Sem.	Completion Classification	Non-Academic Program Title	Application period of recognition of completion	Details	② Clas.
2020	1학기	필수	연구윤리	2020/03/09 01:00~2020/06/30 23:59	DETAILS	APPLY
2020	1학기	필수	연구노트	2020/03/09 01:00~2020/06/30 23:59	DETAILS	APPLY

SEARCH

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■ Application for approval of nonsubject completion

: In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

■ Application Procedure

: (From front page) → Click ③ FILE SELECTION and Upload the certificate of completion of Online Lecture

→ ④ Click APPLICATION FOR RECOGNITION OF COMPLETION → Approval of completion from Office of Graduate school

※ Please upload the file **after closing your file (certificate of completion)**

Academic Service Academic Academic Course Grade/Graduation Scholarship/Registration Non-Academic Application for Student Living Counseling Support 김중화 학생(대학원) Logout Site Map Report electronic failure

HOME Non-Academic Recognitio

Non-Academic Recognition of Completion Registration

Program openi

Year

Completion Clas sification		Current Status	Not Applied
Application Date	20200309	Applicant	김중화
Participated Pro gram	③		
Required Docum ents (mandator y)	FILE SELECTION DOWNLOAD		
Participation Det ails [교육기간/장소등]			

※ Application Procedure for Completion: ①Participation in non-academic program => ②Application for completion after attaching documentary evidence => ③Participation in survey for survey programs => ④Approval of completion after confirmation by management department

④ APPLICATION FOR RECOGNITION OF COMPLETION CANCELLATION OF APPLICATION FOR RECOGNITION OF COMPLETION

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2) Research Note Writing

Choose one of them to complete the “Research Note Writing”

Take regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Research Note Writing	Molecular Science and Technology	Introduction to Molecular Science and Technology(Spring Semester)
	NCW Engineering	NCW Seminar
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data

* From 2015, Students who take courses of ‘Methodology for Biomedical Research 1,2’ or ‘Analysis and utilization of biomedical data’ will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

Students have to take courses before submitting the thesis for degree.

Take Online Lecture for Research Note Writing : Login the website (KIRD, <http://cyber.kird.re.kr/main.do>) - Online Education -Take Courses - Print out the certificate of completion - Upload the certificate of completion on AIMS2 portal Website



Application of Online Education

Application of Online Education


Application of Online Education > Application of Online Education

Application of Online Education

R&D역량			Reset
리더십역량			
공감역량			

Education Type: - all -
Competency: - Select -
Course: 1 laboratory notebook Search
Reset

View All E-Learning Courses New Lecture All 1 Cases 10

Course Name	Enrollment Term	Educational Term	Education Time	Preview
 E-Learning Laboratory Notebook 연구노트, 데이터관리	2019-02-01 ~ 2019-02-28	2019-02-01 ~ 2019-02-28	2	Preview

1. Online Education
2. Take Courses
3. Print out the certificate of completion
4. Upload the certificate of completion on AIMS2 portal Website

■ Application for approval of nonsubject completion

: In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

■ Application Procedure

: Login portal → Click **(NEW) Academic Affairs Information** → Click **Non-Academic**

→ ① **Non-Academic Recongnition of Completion Registration** → Check the courses (연구노트) → ② Click the 'Apply' → (Next Page)

Academic Service Academic Academic Course Grade/Graduation Scholarship/Registration **Non-Academic** Application for Student Living Counseling Support 김중화 학생(대학원) Logout Site Map Report electronic failure

HOME Non-Academic Recognition

Non-Academic Recognition of Completion Registration

Program opening details Application details for recognition of completion

Program opening details SEARCH

Year	Sem.	Completion Classification	Non-Academic Program Title	Application period of recognition of completion	Details	Clas.
2020	1학기	필수	연구윤리	2020/03/09 01:00~2020/06/30 23:59	DETAILS	② APPLY
2020	1학기	필수	연구노트	2020/03/09 01:00~2020/06/30 23:59	DETAILS	APPLY

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■ Application for approval of nonsubject completion

: In case that you completed the nonsubject courses from outside education institute, please use the certificate of completion and attach it on AIMS portal when you want to apply for approval of completion for nonsubject education.

■ Application Procedure

: (From front page) → Click ③ FILE SELECTION and Upload the certificate of completion of Online Lecture

→ ④ Click APPLICATION FOR RECOGNITION OF COMPLETION → Approval of completion from Office of Graduate school

※ Please upload the file **after closing your file (certificate of completion)**

Academic Service Academic Academic Course Grade/Graduation Scholarship/Registration Non-Academic Application for Student Living Counseling Support 김중화 학생(대학원) Logout Site Map Report electronic failure

HOME Non-Academic Recognitio

Non-Academic Recognition of Completion Registration

Program openi

Year

Completion Clas sification		Current Status	Not Applied
Application Date	20200309	Applicant	김중화
Participated Pro gram	③		
Required Docum ents (mandator y)	FILE SELECTION DOWNLOAD		
Participation Det ails [교육기간/장소등]			

※ Application Procedure for Completion: ①Participation in non-academic program => ②Application for completion after attaching documentary evidence => ③Participation in survey for survey programs => ④Approval of completion after confirmation by management department

④ APPLICATION FOR RECOGNITION OF COMPLETION CANCELLATION OF APPLICATION FOR RECOGNITION OF COMPLETION

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3) Thesis Writing

Choose one of them to complete the "Thesis Writing"

Take Regular courses of Nonsubject Education based on research study

Nonsubject Education	Department	Subject Title
Thesis Writing	NCW Engineering	NCW Seminar
	Molecular Science and Technology	Full Cycle Research Methodology(Fall semester)
	Medical Sciences *	Methodology for Biomedical Research 1,2
	Biomedical Sciences *	Analysis and utilization of biomedical data
	Nursing	Nursing Research
		Dissertation Seminar

* From 2015, Students who take courses of 'Methodology for Biomedical Research 1,2' or 'Analysis and utilization of biomedical data' will be recognized to complete all of the nonsubject education like Thesis Writing, Research Ethics and Research Note Writing.

- 1)Period : Lecture will be opened every semester
- 2)Lecture Type : Online Lecture (Take online lecture through 아주Bb of AIMS portal)
- 3)How to apply for courses : AIMS portal Login - 대학원학사(Academic Information for Graduate school) - 비교과(Nonsubject)
 - 수강신청(Application for classes)
- 4)Management of Attendance & Completion : Only in case that students take all chapters of each classes completely, it will be recognized as completion.(Fast forward will not be recognized) The completion of online lecture for thesis writing will be recognized en bloc by office of graduate school at the end of each semester in every year.

Student Info Last Accessd Date 2020.03.10

Mailbox [Status Chg.](#) [My Info.](#)

Class Schedule

Mon. Tue. Wed. Thu. Fri. Sat.

No Data Found.

Calendar - 03.10 (화)

< 2020. 03 >

일 월 화 수 목 금 토



Notice

Notice Ajou News Seminar Campus News

- [공학교육혁신센터] 2020학년도 1학... 2020.03.10
- 2020년 상반기 「한미 대학생 연수 (... 2020.03.10
- 산학협력원 출입통제 및 공사일정안내 2020.03.10
- 공적 공급 마스크 구매 5부제 시행 안내 2020.03.10
- 2020-1학기 파란학기제 오리엔테이... 2020.03.10
- [대학일자리센터] 글로벌 기업 현직... 2020.03.10
- 원천관 441,441-1호 공사일정안내 2020.03.10
- [학부]2020-1학기 수강정정 안내 2020.03.09

Personalized Notice (대학원/NCW학과)

Academic Calendar

- 3. 4. 5. 6. 7. 8. 9.
- 1학기 수강지도기간 02.11 (화) ~ 03.23 (월)
- 삼일절 03.01 (일) ~ 03.01 (일)
- 1학기 종합시험(석·박사) 신... 03.06 (금) ~ 03.10 (화)
- 1학기 등록기간 03.09 (월) ~ 02.13 (목)
- 1학기 외국어시험(석·박사) 03.13 (금) ~ 03.13 (금)

Search contacts

Name

- Main Contact 031) 219-2114
- Industry-Academi... 031) 219-1754
- Development Fund 031)219-2107~9, 2099
- Central Library 031) 219 - 2126

AJOU SCHOLAR

Book Search

Borrowed Book List

• Check Out • Overdue

Notice

Reading Room Reserve Lounge

Course Status

How to register for Online classes for Thesis Writing

- Procedure : Portal Login → (NEW) Academic Affairs Information → ① Non-Academic → ② Non-Academic Course Registration → Confirm the classes opened → Click Apply

- The list of classes that you applied : You can check the list of classes you applied from bottom table, and you can cancel it by clicking the cancellation button.

- All Menus
- My Favorites
- Academic
- Academic Course
- Grade/Graduation
- Scholarship/Registration
- Non-Academic**
 - Non-Academic Course Registration**
 - Non-Academic Recognition of Completion Registration
 - Management of Academic & Other Activities
 - Participate in Survey
 - View Non-Academic Completion Details
- Application for Student Living
- Counseling Support

HOME Non-Academic Recognition Non-Academic Course Registration

Non-Academic Course Registration

List of Courses Course Registration List

Non-Academic Curriculum Opening Details

Year	Sem.	Completion Classification	Non-Academic Course Title	Quota	Course Registration Period	Education Period	Clas.	Details
2020	1학기	필수	(이공계)논문작성법(영어강의)	1000	2020-03-09 01:00~2020-06-30 23:59	2020-03-09~2020-06-30 09:00 17:00	APPLY	DETAILS
2020	1학기	필수	(이공계)논문작성법(한국어강의)	1000	2020-03-09 01:00~2020-06-30 23:59	2020-03-09~2020-06-30 09:00 17:00	APPLY	DETAILS
2020	1학기	필수	(인문사회계)논문작성법(영어강의)	1000	2020-03-09 01:00~2020-06-30 23:59	2020-03-09~2020-06-30 09:00 17:00	APPLY	DETAILS
2020	1학기	필수	(인문사회계)논문작성법(한국어강의)	1000	2020-03-09 01:00~2020-06-30 23:59	2020-03-09~2020-06-30 09:00 17:00	APPLY	DETAILS

Choose 'one' session for students with Natural science major & engineering major

Choose 'one' session for students with Liberal Arts & social sciences major

Choose one session

Take Online Lecture for Thesis Writing

Student Info Last Accessd Date 2020.03.10

Mailbox [Status Chg.](#) [My Info.](#)

Class Schedule

Mon. Tue. Wed. Thu. Fri. Sat.

No Data Found.

Calendar - 03.10 (화)

< 2020. 03 >

일	월	화	수	목	금	토
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Mailbox Received Mail (386/5066)

• 개강2주 및 부각1주 유영계회 송부드... 2020.03.10



Notice

Notice Ajou News Seminar Campus News

- [공학교육혁신센터] 2020학년도 1학... 2020.03.10
- 2020년 상반기 「한미 대학생 연수 (... 2020.03.10
- 산학협력원 출입통제 및 공사일정안내 2020.03.10
- 공적 공급 마스크 구매 5부제 시행 안내 2020.03.10
- 2020-1학기 파란학기제 오리엔테이... 2020.03.10
- [대학일자리센터] 글로벌 기업 현직... 2020.03.10
- 원천관 441,441-1호 공사일정안내 2020.03.10
- [학부]2020-1학기 수강정정 안내 2020.03.09

Personalized Notice (대학원/NCW학과)

No Data Found.

Ajou Plaza

Write to School Free Board

- 안산통학버스 초지역을 추가해주세요 2020.03.10
- 신규 전자출결 시스템에 관해 문익드... 2020.03.09
- 새로운 아주대학교 어플 관련해서 문... 2020.03.06

Academic Calendar

3. 4. 5. 6. 7. 8. 9.

- 1학기 수강지도기간 02.11 (화) ~ 03.23 (월)
- 삼일절 03.01 (일) ~ 03.01 (일)
- 1학기 종합시험(석·박사) 신... 03.06 (금) ~ 03.10 (화)
- 1학기 등록기간 03.09 (월) ~ 02.13 (목)
- 1학기 외국어시험(석·박사) 03.13 (금) ~ 03.13 (금)

More

Search contacts

Name

- Main Contact 031) 219-2114
- Industry-Academi... 031) 219-1754
- Development Fund 031)219-2107~9, 2099
- Central Library 031) 219 - 2126

AJOU SCHOLAR

Book Search

Borrowed Book List

• Check Out • Overdue

Notice

Reading Room Reserve Lounge

Course Status

나의 코스

현재 어느 코스에도 학생으로 등록되어 있지 않습니다.

Qwickly



+ Submit Assignment (학생용-과제 제출)

나의 조직

참가자 (으)로 있는 커뮤니티

[일반대학원생] (이공계)논문작성법(한국어강의)

[일반대학원생] (인문사회계)논문작성법(한국어강의)

Thesis Writing(Liberal Arts & Social Sciences)

Thesis Writing(Natural Science & Engineering)

필독

- 공통 1. 학기 설정 방법 (동영상 보기)
- 공통 2. 코스메뉴가 안보인다면?
- 교수 3. SMS 발송 메뉴 안내
- 교수 4. 조교등록 방법
- 교수 5. 청강생 등록시 주의사항
- 교수 6. 모바일 앱(교수) - Blackboard Instructor
- 교수 7. 강의노트 등록 방법 - 업적평가 반영 (클릭)
- 학생 8. 과제제출시 주의사항 - 제출한 과제는 수정,삭제 불가능
- 학생 9. 모바일 앱(학생) - Blackboard app
- 학생 10. 수강 정정 후 다음날 시스템 반영
- 학생 11. 사이버강의 수강 시 유의사항

도구

- 공지사항
- 캘린더
- 나의 성적
- 이메일 보내기
- 개인 정보
- Application Authorization

Bb SUPPORT

교수용 가이드(PDF)
Hello 아주Bb 교육 자료(기초)
Hello 아주Bb 교육 자료(중급)

학생용 가이드(PDF)
과제제출 방법 안내
1page Quick Guide(한국어)
1page Quick Guide(English)



연락처: 031-219-1865, 3608

교수 - 질의응답(Q&A) 바로가기
학생 - 질의응답(Q&A) 바로가기
교수용 FAQ
학생용 FAQ

Choose 'one' session for students with Liberal Arts & social sciences major

Choose 'one' session for students with Natural major science & engineering major



Take Online Lecture for Thesis Writing (AIMS2 portal - 아주Bb)

The image shows a multi-step process for accessing online lectures on the AIMS2 portal. It includes a navigation menu on the left, a main content area with a 'Video Lectures' section, and a video player at the bottom.

- Navigation Menu (Left):** Contains 'Thesis Writing(Liberal Arts & Social Sciences)', 'Home Page', 'Class Notice', 'Video Lectures', 'Online Attendance', '게시판', 'Q&A', 'Tools', and 'Help'. A red box labeled '1' highlights 'Video Lectures' and 'Online Attendance'.
- Video Lectures Section (Top):** A red box labeled '2' highlights a folder icon and the text: **Thesis Writing(Liberal Arts & Social Sciences) 1** and **The period of attendance is from March 4, 2019 (Mon) to June 30, 2019 (Sun).**
- Video Lectures List (Middle):** A red box highlights two entries:
 - XIN - 1.How to Write an Analytical and Empirical Research Paper in Social Sciences 1 1 / 2019-03-04 00:00 ~ 2019-06-30 23:59
 - XIN - 2.How to Write an Analytical and Empirical Research Paper in Social Sciences 1 2 / 2019-03-04 00:00 ~ 2019-06-30 23:59
- Video Player (Bottom):** A red box highlights the video player interface. The main text is **논문작성법** (Thesis Writing Method) and **인문사회계열** (Humanities and Social Sciences). Below it, it says '영어강의' (English Lecture). A play button is visible in the center.

How to search for the completion of Nonsubject Education

How to search for the completion of Nonsubject Education (AIMS2 portal)

How to search for the completion of nonsubject education : You can find the subject title, how to complete the education and the Period of completion through AIMS2 portal website.

- Procedure : AIMS2 portal - Nonsubject - ① Search for the completion of nonsubject education - ② Click “search” button

Academic Service Academic Academic Course Grade/Graduation Scholarship/Registration **Non-Academic** Application for Student Living Counseling Support 김... 학생(대학원) Logout Site Map Report electronic failure

HOME View Non-Academic Completion Details

View Non-Academic Completion Details

PRINT PORTFOLIO **SEARCH**

Completion Classification	Title of Target Course	Completed Y/N	Required Number of Completion	Number of Completion	Completion Method	Year of Completion	Semester of Taking	Name of Completed Course	Completion Method 2	Year of Completion 2	Semester of Completion 2	Course Subject 2
필수	논문작성법	미이수		0								
필수	논문작성법	미이수	1	0								
필수	연구노트작성법	미이수		0								
필수	연구노트작성법	미이수	1	0								
필수	연구윤리	미이수	1	0								
필수	연구윤리	미이수		0								

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The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. The shapes are primarily triangles and polygons, creating a dynamic, layered effect. The overall composition is clean and modern, with a white central area where the text is placed.

Thank you :)

Graduate School in Ajou University